

Cambridge Muslim Welfare Society

ABU BAKR JAMIA MASJID

1a Mawson Road, Cambridge, CB1 2DZ

Job Advert: Imam for Abu Bakr Jamia Masjid, Cambridge, UK

An exciting opportunity to join the well-known Cambridge's Abu Bakr Jamia Masjid

Salary: £25K to £35K per annum

(Negotiable – depending on experience)

With a long history of serving the Muslim community in the heart of Cambridge, the Abu Bakr Jamia Masjid has become one of the most important and popular religious buildings in Cambridge. It has always been an honour to serve at the Mosque as an Imam and nowadays even more so.

The Mosque Trust is seeking to recruit an enthusiastic and talented Imam who will specialise in engaging with Muslim youth and wider society, and meet the following basic criteria:

- Have at least three years' experience of serving as an Imam,
- Have a high proficiency in *Tilawa*,
- Have a degree in Islamic Studies,
- Have a profound understanding of issues and challenges affecting UK Muslims,

The main purpose of the post of Imam is to provide Islamic religious guidance as and when required to congregants, and to act as a spiritual guide in the Community in accordance with the teachings of the Holy Qur'an and the Sunna of the Beloved Prophet Muhammad SAWS.

Please note that the role of Imam requires flexibility in working hours and will include some weekends and bank holidays.

Any offer of employment will be subject to satisfactory enhanced DBS clearance and satisfactory references.

How to apply:

Please submit your CVs and application/covering letter by **21th May 2023** to this email address: abubakrcambridgemosque@gmail.com

For further information please contact Dr Muhammad Naveed Khalid on 07838 400 654 or via above email.

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Job Description and Person Specification - Imam

Job Title: Imam

Reporting to: The Mosque Trust

Responsible for: Delivering the core religious and educational duties and services.

Brief Job Outline:

The Abu Bakr Jamia Masjid is a focus for the Muslim communities in and around the city of Cambridge. Run by the Mosque Trust under the Cambridge Muslim Welfare Society, the Masjid functions as a place of worship and provides a wide range of educational and social programmes. The role of Imam is at the heart of the Masjid. The Imam is expected to be an active member and leader of the Community. Working under the Masjid Trust, you will support and assist the Trust in achieving the objective of establishing and maintaining a unified Muslim community in the city of Cambridge and beyond. Moreover, in your role as full-time Imam you will be responsible for establishing and maintaining the Abu Bakr Jamia Masjid as an exemplary mosque nationally and internationally.

Overall Objectives of the Position:

1. To provide Islamic religious guidance to the diverse congregation of the Masjid on spiritual and community matters
2. To lead daily congregational prayers and to teach the Qur'an
3. To engage with Muslim youth and wider society
4. To represent the interests of the Masjid in a professional and ethical manner

Key Responsibilities:

1. Delivering the core religious services and programmes

- 1.1. To lead the five daily prayers
- 1.2. To lead other congregational prayers as and when required including, but not limited to:
 - 1.2.1. Jumu'a prayer,
 - 1.2.2. Tarawih prayer,
 - 1.2.3. Eid prayers,
 - 1.2.4. Funeral prayers.

2. Ministerial/Pastoral

- 2.1. To solemnise Islamic marriages,
- 2.2. To provide Islamic religious guidance to the congregation,
- 2.3. To officiate *aqiqas* and *shahadas*,
- 2.4. To assist with funeral related services, such as washing the deceased and bereavement, and
- 2.5. Visiting Muslim patients at the local hospitals.

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3. Teaching and Representation

- 3.1. To teach and develop short courses on Islam;
- 3.2. To establish and maintain regular study circle programmes for adults;
- 3.3. To deliver regular evening classes for children;
- 3.4. To prepare and deliver talks and presentations on Islam suitable for non-Muslim professionals and students of other faiths;
- 3.5. To prepare and deliver public lectures and talks in line with the teaching of the Holy Qur'an and the Sunna on the most pressing societal issues;
- 3.6. To work with other mosques and Islamic institutions in Cambridge to improve cooperation between Muslim bodies and organisations in the city;
- 3.7. To engage with non-Muslims in an inviting manner.

4. Administrative

- 4.1. To maintain adequate records of the services provided;
- 4.2. To provide written reports to the Mosque Trust as and when requested;
- 4.3. To respond in a timely manner to queries and other direct communication via email and messages;
- 4.4. To assist the Mosque Trust in developing short- and long-term plans and other regular activities; and
- 4.5. To attend staff meetings and training as and when required.

→ Core Skills Required:

- ◆ Excellent written, oral, and electronic communication skills
- ◆ Excellent interpersonal skills
- ◆ Strong initiative, negotiation and influencing skills
- ◆ Ability to deliver results, meet deadlines and manage time effectively

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Person Specification for the role of Imam: Essential/Desired

1.	Skills and Experience	level
1.1	Minimum of three years' experience in a similar position	E
1.2	Experience in developing new programmes, services, and projects	D
1.3	Experience in delivering keynote speeches in large forums	E
1.4	Experience of debating issues with a range of parties	D
1.5	Experience of engaging with young people and non-Muslims	E
1.6	Experience of engaging with a diverse community base and media	E
1.7	Graduated and born in the UK	D
2.	Education and Training	
2.1	Holding a postgraduate qualification in theology or religious studies	D
2.2	Holding a bachelor's degree or equivalent in Islamic Studies	E
2.3	Profound knowledge of the core Islamic sciences, particularly <i>Fiqh</i>	E
2.4	High Level of <i>Tajweed/Tilawa</i>	E
2.5	Ijaza in Qur'an (<i>Qir'aat</i>) and Hadith	D
2.6	Full memorisation of the Holy Qur'an	E
2.7	Fluency in Arabic	D

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3.	Personal Qualities	
3.1	Ability to formulate and deliver Khutbas and talks relevant to current issues	E
3.2	Ability to teach Qur'an, Hadith, Fiqh, Sira and Aqeeda	E
3.3	Good familiarity with contemporary Fiqh issues and current fatwas	D
3.4	Good understanding of other religions, especially Christianity and Judaism	D
3.5	Understanding of the cultural diversity of UK Muslim communities	E
4.	Equality and Diversity	
4.1	Profound understanding of equal opportunities and diversity	E
4.2	Ability to work in a multi-ethnic and multi-faith environments and implement relevant policies and procedures	E
4.3	Experience of working without prejudice with a diverse range of backgrounds	E

5.	Other	
5.1	Ability to work flexibly; providing cover for colleagues as and when required and working on weekends and public holidays	E
5.2	Confidence in providing information for members of the public and other organisations in writing, in person and over the phone	E
5.3	Profound understanding of issues and challenges affecting UK and European Muslims	E
5.4	Must be a permanent resident in the UK without employment restrictions	E
5.5	Being multilingual and IT friendly, including social media and internet research	D